

ORACLE PRIMAVERA SYLLABUS

1	Introduction	<ul style="list-style-type: none"> • Introduction about Projects • Introduction to Project Management • Introduction to Primavera • History of Planning • Skills required for Planning • Project Phases & Life Cycle
2	Structuring the Project	<ul style="list-style-type: none"> • Setting up Enterprise Project Structure (EPS) • Setting up Organizational Breakdown Structure (OBS) • User Administration • User control & Limited Access Provisions • Setting User Preferences • Creating a Project • Setting up Work Breakdown Structure (WBS) • Defining Project Status • Setting up Project Dates • Setting up Project Codes • Project Parameters
3	Codes, Notebooks & Calendars	<ul style="list-style-type: none"> • Project Codes • Resource Codes • Activity Codes • Notebooks • Global Calendar • Resource Calendar • Project Calendar
4	Project Time Management	<ul style="list-style-type: none"> • Defining & Creating Project Activities • Activity Types • Duration Types • Percentage Completion Types • Activity Resource units loading • Applying activities relationships (Logical connection) • Relationship Types • Scheduling • Applying Constraint • Creating Activity Steps • Feeding Activity information to Execution Team • Activity Summary
5	Project Resource management	<ul style="list-style-type: none"> • Types of Resources • Units of Measures • Creating Resource • Default & Maximum units per time • Resource Price revisions • Resource Shift Creation • Assigning resource to activities

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		<ul style="list-style-type: none"> • Creating Roles • Assigning roles to resources • Assigning roles to activities • Resource Loading • Resource Curves • Bucket Loading
6	Project Cost Management	<ul style="list-style-type: none"> • Project Funding Sources • Activity Costing • Expenses • Estimating Budgeted and Actual cost for Activities • Establishing budgets for Work Packages • Estimating Project Budgets • Preparing Project Cash Flow • Cost Comparison Analysis • Cost Monitoring & Revisions • Project Budget revisions
7	Project Risk Management	<ul style="list-style-type: none"> • Identifying Project Risk • Categorizing Risk • Risk Status • Analysing Pre-Risk Impact • Setting Risk control plan • Post Risk Impact Analysis • Finding Risk Cost • Cause and Effect Analysis
8	Project Monitoring & Control	<ul style="list-style-type: none"> • Setting up & Assigning Baselines • Apply Actuals • Progress Update • Look Ahead Schedule • Delay Impact Analysis • Earned Value Analysis • S-Curve Analysis • Setting up Project Thresholds • Project Issue Register • Working in Project Issues • Levelling Project Resources • Project Tracking
9	Reporting	<ul style="list-style-type: none"> • Template Reporting • Manual Reporting • Report Batches • Procurement Report • Project Progress Report • Schedule Comparison Report • Weekly Report • Project Cost Report

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		<ul style="list-style-type: none">• Project Closing Report• Client Report
10	Other Features	<ul style="list-style-type: none">• Project Portfolio Management• Managing Multiple Projects• Project Work Products & Documents• Creating Layouts• User Defined Fields• Global Change• Store Period Performances• Recalculate Assignment Cost• Import & Export the project data• Project Management Concepts